

Processing your information

Canterbury City Council is the data controller.

Your personal information is processed under UK General Data Protection Regulation Article 6.1 (c) and Article 9.2 (g) for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. Your personal data will be stored for two years.

All information you give us will be stored securely by Canterbury City Council.

We will publish the responses we receive, excluding any personal data relating to you or a third party. Please do not include personal data or slanderous comments in your response as they may be redacted.

If you are representing an organisation or a group of people your name may be published.

By submitting your representation you will automatically be informed about subsequent stages of the community governance review unless you object.

Equalities Duty

The council has a legal duty to consider the needs of its diverse range of customers. As well as questions about our services we ask you questions relating to our equalities duties. Although you do not have to answer these questions, without this information the council will be limited in understanding whether views differ among different groups of people.

Your Rights

You have the rights to:

- Access your personal data
- Rectify or correct any inaccuracies in your personal data
- Restrict the processing of your data
- Object to our processing of your personal data
- Complain to the Information Commissioner's Office if you are unhappy about how we have processed your data

The appointed Data Protection Officer is Canterbury City Council's Head of Corporate Governance, who can be contacted by email at dataprotection@canterbury.gov.uk, by phone on **01227 910 662** or at the address below.

Canterbury City Council, Council Offices, Military Road, Canterbury, Kent, CT1 1YW. Phone: **01227 862 000**. Web: canterbury.gov.uk.